

DRAFT

To be confirmed at the meeting to be held on 17 April 2019 KIDMORE END PARISH COUNCIL

Minutes of a meeting of the Parish Council held at the Church Room, Kidmore End on Wednesday 20 March 2019 at 8.00pm and concluded at 8.55pm.

Present: Ms S M Biggs (Chairman), Dr C D Aldridge (Vice-Chairman), A B Gitsham, Mrs S Hall, Ms A S O'Reilly, T M Perchard, J A Swift QC, H Thresher.

Apologies for absence were received from I G C Pearson, K Bulmer (county councillor).

11.01 MINUTES

The Minutes of the meeting held on 20 February 2019 were taken as read, confirmed and signed as a correct record, subject to amending the year of the meeting to be "2019".

10.02 REPORT OF COUNTY COUNCILLOR

The Council noted a written report by Mr K Bulmer, the county councillor for the Goring division, covering, inter alia:

- extra funding for youth provision, highway improvements, new school buildings, highway maintenance and energy-efficient street lighting included in his Council's budget for 2019/20;
- the report by Healthwatch Oxfordshire on its review of adult day-time support.

11.03 VEHICLE SPEED REDUCTION MEASURES

(cf 10.08(i)/19)The Council further considered the report by the Chairman concerning the possible acquisition of vehicle speed indicator devices for deployment in the Parish, a matter deferred at the last meeting.

RESOLVED: That consideration of the report be again deferred.

11.04 THE REFORMATION PUBLIC HOUSE, GALLOWSTREE COMMON

(cf 10.10/19) The Council noted the result of the Land Registry search, in respect of the Reformation public house, Horsepond Road, Gallowstree Common, undertaken on 25 February 2019. The property was owned by W H Brakspear & Sons Ltd, but the site had been divided in 2016, the land immediately to the west of the public house now being held under a different title number. In addition, an option had been recorded in January 2019, in respect of the land, to the east of the public house, including the large shed and the car park, in favour of Chiltern Property Developments Ltd.

The Clerk confirmed that the nomination of the public house, to be listed as an asset of community value, had been in respect of the whole site.

11.05 FINANCE SUB-COMMITTEE

The Council received the minutes of the meeting of the Finance Sub-Committee held on 9 March 2019.

RESOLVED: 1 That notwithstanding Financial Regulation 3.5, the unspent budgetary provision in the financial year 2018/19 under the following budget heads be carried forward, on 31 March 2019, into the financial year 2019/20:

Water supply at Cane End allotments

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Clerk's salary
Clerk's expenses
Postages
Telephones
IT equipment for Clerk
Hire of accommodation
Grant to churchyard wall
Grants to outside bodies
Contribution towards Broadband
Neighbourhood Development Plan
Unspecified projects

2 That the following grants be made in the financial year 2018/19:

FISH Volunteer Centre - £400
Sue Ryder South Oxfordshire Palliative Care Hub - £300

3 That any Community Investment Levy receipts be applied Parish-wide, and not ring-fenced to the settlement where they were generated.

4 That the views of residents be canvassed, via the Parish Newsletter, on the sorts of projects to be funded by the Community Investment Levy receipts.

5 That, when views have been received, if necessary, discussions be opened with the District Council about a proportion of the receipts being retained for larger projects within the purview of principal authorities.

6 That £300 be offered to Castle Water Ltd in full and final payment for water used at the Gallowstree Common allotments between 2 May 2017 and 12 December 2018.

11.06 FINANCE

(i) Balances

The Clerk reported that balances at the bank totalled £22,589.79.

(ii) Accounts for payment

RESOLVED: That the following accounts, listed in the schedule under Financial Regulation 5.2, be approved for payment:

Ms L Stewart-Ashley – Land Registry search	£6.00
Thames Water Utilities – Connection for Cane End allotments	£1,640.00
FISH Volunteer Centre – Grant	£400.00
Sue Ryder South Oxfordshire Palliative Care Hub – Grant	£300.00
Playing Fields Committee – Use of Pavilion by NDP Steering Group	£240.00
Groundwork UK - Refund of unused grant for NDP	£2,264.00
Mapledurham Parish Council – Grant towards upkeep of Rokeby Recreation Ground	£105.00
R F Penfold – Salary net of Income Tax	£379.29
HM Revenue & Customs – Income tax deducted	£252.86
R F Penfold – Printing agenda etc	£10.90

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11.07 CONSULTATION ON PLANNING MATTERS

(i) Decisions

The Council noted that the applications for

proposed single storey extension and use of loft space for storage at Primrose Cottage, Reading Road, Cane End;
construction of earth bund (retrospective) at Summer Cottage, Cane End;
proposed single storey garden room extension, replacement windows and doors at Collegewood Barn, Cane End

had been permitted conditionally.

(ii) Action of Plans Sub-Committee

RESOLVED: That the action of the Plans Sub-Committee in respect of the following application, as set out in the register of action, be approved:

partial replan of development – minor redesign and additional 3 dwellings on land at Bishopswood Middle Field and Memorial Hall, Sonning Common [Parish of Sonning Common].

(iii) Oxfordshire Plan 2050

(cf 10.13(v)/19)The Council considered responding to the consultation on the Oxfordshire Plan 2050, a matter deferred at the last meeting.

RESOLVED: That the Chairman and Ms A S O'Reilly be authorised to submit a response to the consultation on the Oxfordshire Plan 2050, on behalf of the Council.

11.08 HIGHWAY MAINTENANCE

The Council noted e-mails from the County Council's Communities' Directorate giving contact details for highways and traffic management functions, and a structure chart for Highways Area Operations South.

11.09 SALVATION ARMY

In an e-mail, a Field Sales Representative of Salvation Army Trading Company Ltd enquired whether the Council would consider siting a Salvation Army clothing recycling bank on its property. There would be no fee for accepting a bank: indeed, the Company would pay the landowner 50% of the average mid-range Material Recycling World price of the clothing deposited in the bank.

Members noted that the only suitable site in the Council's ownership would be the Gallowstree Common Recreation Ground. Members further noted that there was a Salvation Army clothing recycling bank in Sonning Common.

RESOLVED: That the proximity of the clothing recycling bank in Sonning Common be pointed out to Salvation Army Trading Company Ltd.

11.10 FIELD IN TOKERS GREEN LANE, KIDMORE END

Dr B J Knapp, of Tokers Green Lane, Kidmore End, drew attention, by e-mail, to the intentions, as he understood them, of the owners of the field bounded by Tokers Green Lane and Mill Lane, Kidmore

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End to instal a gate into the field, to prevent its use by horses, as the horses were damaging the field. Dr Knapp advised that many residents resorted to the field for walks, and exercising dogs. He wondered whether the Council would support the installation of kissing gate, which would allow walkers to enter the field, but not mounted equestrians.

Members noted that there was no public right of way into or across the field, and that, therefore, the present use was unofficial. In the circumstances, it was

RESOLVED: That Dr B J Knapp be advised that the Council does not support the installation of a kissing gate into the field on the west site of Tokers Green Lane, Kidmore End, bounded by Mill Lane.

11.11 OXFORDSHIRE ASSOCIATION OF LOCAL COUNCILS

The Council noted an update for members published by the Oxfordshire Association of Local Councils in February 2019, with particular reference to the paragraphs about LEADER grants and the registration of Council-owned land.

11.12 NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

The Chairman reported orally that the Neighbourhood Development Plan (NDP) Steering Group had met on 19 March 2019, when the Group had discussed village [planning] boundaries and preparations for the proposed public event. Meanwhile, the Group was waiting for responses from the District Council on some questions.

11.13 PLAYING FIELDS COMMITTEE

In the absence of the Chairman of the Playing Fields Committee, Dr C D Aldridge and Mr H Thresher reported that the Committee had met on 13 March 2019.

The principal business had been arranging remedial works to the football pitch. These were estimated to cost £3,500, and the Council had sought such a sum from the District Council's ward councillor grants' scheme. However, as reported at the last meeting, following the resignation of the district councillor for the Kidmore End and Whitchurch Ward, no such grant would be forthcoming. The Committee was pursuing other sources of grant funding.

In the meantime, the Committee wished to execute the required work, which would ideally be undertaken in the Spring. It had arranged for some initial work, to spike the surface, to be funded from its own resources. It had decided to request the Council to meet the cost of the next stage, the application of a weedkiller/worm discourager, estimated to cost £1,100: a quotation had been received from Ian Kendrick Ltd to that effect. The Cricket Club had indicated that it would contribute to the cost of the work. Dr Aldridge and Mr Thresher indicated that the Committee would normally expect to meet such expenditure from its own resources. However, the implosion of the Kidmore End Football Club, and the inability to secure a replacement user of the football pitch in the winter of 2018/19, had reduced the Committee's income in the current year. Nevertheless, if the Committee was successful in its application for grants, it might well be able to reimburse the Council for the cost of the works.

Members were concerned that they had not received prior notice of the request. They observed, however, that the budget for the current year included provision of £4,095 for unspecified projects, which funding had been rolled forward to 2019/20 (see Minute 11.05).

RESOLVED: 1 That the application of a weedkiller/worm discourager to the football pitch at the Gallowstree Common Recreation Ground proceed, the cost to be met from the budget provision for unspecified projects.

2 That, notwithstanding Financial Regulation 11.1(h), the contract for the above work be let to Ian

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Kendrick Ltd, in the sum of £1,100.

11.14 REVIEW OF CONFIRMED MINUTES

The Council considered a report (18/19 – 12) of the Clerk, to enable it to consider amending certain confirmed minutes of previous meetings, viz Minute 7.25 of the meeting held on 21 November 2018 and Minute 9.19 of the meeting held on 23 January 2019, as suggested by a third party.

RESOLVED: That no amendment be made to the confirmed minutes of the meetings held on 21 November 2018 and 23 January 2019.

11.15 MEETINGS, CONFERENCES ETC

The Chairman reported that she had attended a meeting of the Chilterns Conservation Board regarding planning.

11.16 QUESTIONS TO CHAIRMAN

In answer to a question, the Chairman reported about the delivery, to her home, pending its erection, of the new play house for the Kidmore End Play Area.