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To be confirmed at meeting to be held on 12 December 2018

KIDMORE END PARISH COUNCIL

Minutes of a meeting the Parish Council held at the Kidmore End CE Primary School, Kidmore End on Wednesday 21 November 2018 at 8.00pm and concluded at 9.50pm.

Present: Ms S M Biggs (Chairman), Dr C D Aldridge (Vice-Chairman), A B Gitsham, I G C Pearson, T M Perchard, H Thresher.

Also present: R Simister (district councillor).

Apologies for absence were received from Mrs S Hall, Ms A S O'Reilly, J A Swift QC, K Bulmer (county councillor).

(The meeting was summoned to be held at the Parish Room, Kidmore End. However, those premises proved not to be useable, as they were being redecorated. Notice had, therefore, been given at the Parish Room, and on the Council's website, that the meeting had been relocated to the school, by kind permission of the head teacher and governors).

7.01 MINUTES

The Minutes of the meeting held on 24 October 2018 were taken as read, confirmed and signed as a correct record, subject to

- the correct spelling of the words "redefinition" and "facilities" in Minute 6.02;
- the correct spelling of the word "consideration" in Minute 6.05;
- the separation of the words "to" and "become" in Minute 6.18.

7.02 REPORT OF COUNTY COUNCILLOR

The Council noted a written report by Mr K Bulmer, the county councillor for the Goring division, covering, inter alia:

- his Council's plans for winter maintenance of the roads;
- his Council's proposals to invest in digital technology to improve customer service and reduce running costs;
- operations to protect residents against "rogue traders";
- extra investment to provide future-proof full fibre connections for businesses and the communities around them;
- free influenza inoculations for carers.

7.03 OPEN SESSION

During the open session, Mr W Skinner of Reading Road, Cane End, spoke about the planning application he had submitted for outline approval for 2 detached dwellings, between his home and "Manton House", Reading Road, Cane End, using the existing vehicular access to the sites.

7.04 REPORT OF DISTRICT COUNCILLOR

Mr R Simister, the district councillor for the Kidmore End & Whitchurch ward, reported on the.

- the outcome of the planning appeal for development of land near Bryant's Farm, Emmer Green (see Minute 7.17(iii) below);
- his Council's emerging local plan, which was progressing through the bureaucracy of the process: the plan was likely to be settled by the full Council before Christmas 2018;

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- the usual concessions regarding charges in his Council's car parks in the period before Christmas;
- monies still available in his fund for community projects.

Members asked questions of Mr Simister about the road surface of Coopers Pightle, Kidmore End and about the Joint Statutory Spatial Plan.

7.05 GALLOWSTREE COMMON RECREATION GROUND

Arising from the report of the district councillor (see Minute 7.04 above), it was

RESOLVED: That an application be made for a grant from the district councillor's fund towards the cost of replacement football goalposts at the Gallowstree Common Recreation Ground.

7.06 KIDMORE END PLAY AREA

(i) Playhouse

(cf 6.03(i)/18) The Clerk reported that the County Council had paid a grant of £2,267.27 in response to the Council's application to meet the cost of a replacement playhouse at the Kidmore End play area.

The Chairman proposed the purchase of a blockhouse with porch from Eibe Play Ltd, in the sum of £2061.15, plus delivery of £206.11, and VAT, for the Play Area. This was the playhouse which had been selected following consultation with the pupils at Kidmore End CE Primary School.

RESOLVED: That, notwithstanding Financial Regulation 11.1(h), a blockhouse with porch be purchased from Eibe Play Ltd, for siting in the Kidmore End Play Area.

(ii) Boundary fence

(cf 6.03(ii)/18) The Clerk reported that he had examined the conveyance dated 17 October 1952, relating to the purchase of the Play Area. While this had imposed certain fencing covenants on the Council, none had related to the boundary with the land now occupied by Mr E Madejski.

7.07 APPOINTMENT OF OFFICERS, SUB-COMMITTEES AND REPRESENTATIVES

(cf 6.05/18) RESOLVED: That Dr C D Aldridge be appointed as a representative on the Playing Fields Committee, vice Ms S L Forde, for the period ending at the Annual Meeting of the Council in May 2019.

7.08 TRAFFIC MATTERS

(i) Vehicle speed reduction campaign

(cf 6.06(i)/18) The Council reviewed the list of suitable structures for the display of vehicle speed reduction posters, although suggestions for sites in some settlements were awaited. The Chairman reported that Mr D Woodward of Sonning Eye had offered to produce laminated posters at £10 each.

RESOLVED: That, subject to the consent from the owners of the proposed display structures, sufficient vehicle speed reduction campaign posters, based on the designs produced by children at Kidmore End CE Primary School, be purchased from Mr D Woodward.

(ii) Kidmore End – parking

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(cf 6.06(ii)/18) Mr I G C Pearson reported that the Headteacher of the Kidmore End CE Primary School had sent home a letter to parents about considerate and lawful parking in the vicinity of the School, to which she had appended advice from Thames Valley Police.

(iii) Speedwatch

(cf 6.06(iii)/18) Mr T M Perchard reported that he, the Vice-Chairman and Mr A B Gitsham had been trained in the deployment of the "Speedwatch" equipment. They were now in a position to request the use of the equipment, although further volunteers would be required successfully and effectively to use the device. It was decided, in this connection, to seek further volunteers among the residents of the Parish.

(iv) Temporary road closure

With e-mails, an officer of the County Council gave notice of the temporary closure, under the Road Traffic Regulation Act 1984 of Tokers Green Lane, Kidmore End, south of the junction with Mill Lane, on 26 November 2018, for 5 days, to enable essential fibre broadband installation works.

7.09 GENERAL DATA PROTECTION REGULATIONS (GDPR)

(cf 6.07/18) The Council received the minutes of the meeting of the General Data Protection Regulations Sub-Committee held on 12 September 2018.

RESOLVED: That the proposals set out in the Sub-Committee's minutes be adopted.

7.10 CHILTERN AREA OF OUTSTANDING NATURAL BEAUTY

(cf 6.08/18) In a letter, the Oxfordshire parish councillors serving on the Chilterns Conservation Board drawing attention to the consultation by the Board on a draft 5 year Management Plan for the Chilterns Area of Outstanding Natural Beauty (AONB). The Board would welcome comments on the draft by 31 December 2018. Mr I G C Pearson undertook to review the draft plan and compile a possible response thereto, for consideration at the next meeting.

RESOLVED: That consideration of the draft 5 year Management Plan for the Chilterns AONB be deferred to the next meeting

7.11 ALLOTMENTS

(i) Cane End – water supply

(cf 6.09/18) W J Hatt Ltd of Goring Heath provided a quotation for supplying and laying a 32mm water pipe from a Thames Water tapping point in Reading Road, Cane End to the allotments in Park Lane, Cane End, terminating in an 8 feet water trough with stopcock and box. The work would include any necessary liaison with the water company, but not the Thames Water connection charge. The quotation was in the sum of £1,997 plus VAT. The Responsible Financial Officer pointed out that remaining budget provision for the works was £1,788.

Members observed that there were only 2 companies in the area offering such services - Hatt and Hamblin Watermains Ltd.

RESOLVED: That, notwithstanding Financial Regulation 11.1(h), the quotation of W J Hatt Ltd for laying in a water supply to the Cane End allotments be accepted, any cost above the budget provision for the project being set against the provision for "Unspecified projects".

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(ii) Gallowstree Common – minor works

The Clerk advised that, in paying their rents for 2018/19, tenants had requested 2 actions at the Gallowstree Common allotments – the replacement of the ball valve on the water trough, to prevent overflowing, and the removal of a conifer tree on plot 5.

RESOLVED: That the above requested works be put in hand.

7.12 HIGHWAYS' DEPOTS

(cf 6.11/18) The Vice-Chairman advised that she was continuing to research the County Council's "Superusers" system for highway pothole reporting.

7.13 BROADBAND

(cf 6.18/18) It was reported that BT Openreach had secured an electricity supply to Kidmore End cabinet 17, which would provide Broadband to Cane End.

7.14 KIDMORE END WAR MEMORIAL

(cf 6.27/18) It was reported that A F Jones Stonemasons Ltd had sub-contracted the correction of 2 surnames on the war memorial. Given the nature of the work, it would probably be delayed until warmer weather.

7.15 JOHN HOWELL MP

(cf 6.28/18) The Chairman and Vice-Chairman reported orally on the meeting with John Howell MP on 2 November 2018. The meeting, which had been focussed on planning issues and neighbourhood development planning, had been attended by a representative from one other parish council.

7.16 FINANCE

(i) Balances

The Clerk reported that balances at the bank totalled £35,811.95.

(ii) Accounts for payment

RESOLVED: That the following accounts, listed in the schedule under Financial Regulation 5.2, be approved for payment:

Ian Kendrick Ltd – Mowing and highway verge cutting	£2,700.00
The Henley College – Printing Parish Newsletter	£45.00
Vines Farm – Trimming hedges of allotments	£162.00
Kidmore End Playing Fields Committee – Hire of Pavilion	£24.00
R F Penfold – Salary net of Income Tax	£379.29
HM Revenue & Customs – Income tax deducted	£252.86
R F Penfold – Printing agenda etc	£5.58

7.17 CONSULTATION ON PLANNING MATTERS

(i) Decisions

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The Council noted that the applications for

2 storey front extension, conversion of existing single garage to habitable accommodation and re-providing link between converted garage and main house at Struanhill, Butlers Orchard, Kidmore End;

variation of condition 2 of planning permission (P17/S4355/FUL) for erection of 4 detached and a pair of semi-detached dwellings etc at former Palm Tree Restaurant, Reading Road, Cane End

had been permitted conditionally.

(ii) Action of Plans Sub-Committee

RESOLVED: That the action of the Plans Sub-Committee in respect of the following applications, as set out in the register of action, be approved:

single storey rear extension at Kewstoke, Rokeby Drive, Tokers Green;
demolition of existing dwelling and erection of 2 2-storey 5-bedroom dwellings together with detached double garages and forming new access with entrance gates at Beechwood, Tokers Green Lane, Tokers Green (amended plan).

(iii) Planning appeals

(cf 6.15(iv)/18) The Chairman reported orally on the hearing into the appeal, against the decision of the District Council to refuse planning permission for the proposed erection of 10 or 14 houses on land (known as The Elms) on the west side of Tokers Green Lane, Tokers Green. She had spoken at the hearing, seeking the dismissal of the appeal.

A copy letter from the Planning Inspectorate indicated that the inspector, appointed by the Secretary of State for Housing, Communities and Local Government, had dismissed the appeal against the refusal of the District Council to grant planning permission for the residential development of up to 245 dwellings on land near Bryants Farm, between Peppard Road and Kiln Road, Emmer Green {Parish of Eye & Dunsden}.

Members expressed their pleasure at the inspector's decision.

RESOLVED: That the Campaign Against Gladman in Eye & Dunsden (CAGE) be thanked for its support in respect of the Bryant's Farm appeal.

(iv) Tree preservation orders

With a letter, the District Council's Head of Planning enclosed a copy of the South Oxfordshire District Council (Kidmore End Area) Tree Preservation Order number 18S24, covering 37 individual trees of various species, 7 groups of trees of various species and 10 woods on land at Reading Golf Club, Emmer Green.

7.18 CLUB SC

In a letter, the Club Administrator of Sonning Common Parish Council asked that the Council consider making a donation to support the work of Club SC.

RESOLVED: That consideration of the request be deferred until later in the year.

7.19 FORMER TELEPHONE KIOSK, KIDMORE END

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Ms C McAslan of Kidmore End, in an e-mail, passed on a request by a local potter, Ms D Page, to use the former telephone kiosk in Kidmore End as a pop-up exhibition space for her work, during the Oxfordshire Art Week Festival in May 2019.

RESOLVED: That consent be given to the use of the former telephone kiosk at Kidmore End as a pop-up exhibition space by Ms D Page during Oxfordshire Art Week Festival in May 2019, and that Ms Page be asked to consider making a commission payment for use of the facility.

7.20 OXFORDSHIRE HOUSING AND EXPRESSWAY

By e-mail, Mr I Ashley of Garsington sought to raise awareness of the Oxfordshire Economic Growth Plan, and the proposals for the Oxfordshire Expressway and housing growth which flowed from it.

RESOLVED: That consideration of the matter be deferred pending investigation by the Chairman.

7.21 OXFORDSHIRE ASSOCIATION OF LOCAL COUNCILS

The Council noted an update for members published by the Oxfordshire Association of Local Councils in October 2018, with particular reference to the paragraphs about the quadrennial elections of parish councillors in 2019.

7.22 PRIMARY OR INFANT SCHOOL ADMISSIONS

The County Council's [School] Admissions and Transport Services Manager enclosed, with a letter, a poster about the entry process to infant or primary school for children born between 1 September 2014 and 31 August 2015.

7.23 OXFORDSHIRE SOUTH AND VALE CITIZENS' ADVICE

In a letter, the Director of Oxfordshire South and Vale Citizens' Advice asked that the Council consider making a donation to support the work of the organisation.

RESOLVED: That consideration of the request be deferred until later in the year.

7.24 TELEPHONE LINE REPAIRS, GALLOWSTREE COMMON

Mr A K Martin of Wyfold Road, Gallowstree Common sought, by e-mail, the Council's support for his request to BT Openreach for the latter to repair the drooping overhead telephone cable in Wyfold Road. Mr Martin subsequently reported that the cable in question had been removed on 19 November 2019.

7.25 NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

The Chairman reported orally that the Neighbourhood Development Plan Steering Group had met on 16 October 2018. The Steering Group was working its way through the potential sites for development. However, little real progress could be achieved with the Plan until the District Council's Emerging Local Plan was published.

7.26 PLAYING FIELDS COMMITTEE

The Chairman of the Playing Fields Committee reported that the Committee had met on 14 November 2018. The Committee had

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- noted that football matches were not being played at the Recreation Ground in the winter of 2018/19;
- noted evidence that the Recreation Ground was being used for unsupervised drinking and smoking, to which activity the Police had been alerted, but that the gate to the premises could not be closed;
- agreed to “Around the Boundary” being promoted in May 2019;
- examined the condition survey of the Diamond Jubilee Pavilion and was compiling lists of works to be undertaken;
- taken comfort that it should be solvent for the rest of the financial year;
- decided to change the locks on the principal entrance to the Pavilion, and would be instituting a stricter regime of key control going forward.

7.27 MEETINGS, CONFERENCES ETC

Mr I G C Pearson reported orally on a meeting he had attended about the Oxfordshire Joint Statutory Spatial Plan, which meeting had been arranged by the Oxfordshire Branch of the Campaign to Protect Rural England.