

## KIDMORE END PARISH COUNCIL

Minutes of a meeting of the Parish Council held at the Church Room, Kidmore End on Wednesday 13 December 2017 at 8.00pm and concluded at 8.55pm.

Present: Dr C D Aldridge (Vice-Chairman, in the Chair), Ms S L Forde, Mrs S Hall, J A Swift QC, H Thresher.

Apologies for absence were received from Ms S M Biggs, Ms A S O'Reilly, I G C Pearson, T M Perchard, R Simister (district councillor).

### 7.01 MINUTES

The Minutes of the meeting held on 22 November 2017 were taken as read, confirmed and signed as a correct record, subject to the correction of the name "McAslan" in Minute 6.08.

### 7.02 REPORT OF COUNTY COUNCILLOR

The Council noted a written report by Mr K Bulmer, the county councillor for the Goring division, covering, inter alia:

- the housing and growth agreement reached by the 6 councils in the County with the Government, providing for an additional £215m from Government over 5 years;
- the report by the National Infrastructure Commission on the Oxford – Cambridge arc;
- above average performance by his Council's adult social care settings;
- his Council's anti-scam campaign.

### 7.03 REPORT OF DISTRICT COUNCILLOR

In presenting his apologies for absence, Mr R Simister, the district councillor for the Kidmore End & Whitchurch ward, had reported, in writing, on

- Christmas and New Year arrangements for various of his Council's services;
- free parking in his Council's car parks in various towns in the period before Christmas;
- the creation of his Council's brownfield land register;
- his Council's Local Plan and various neighbourhood development plans.

### 7.04 REPORT OF AREA BEAT OFFICER

The Council noted the Neighbourhood Policing newsletter for December 2017, issued by the Henley Sector Neighbourhood Team of the Thames Valley Police.

### 7.05 KIDMORE END VILLAGE – TRAFFIC SPEEDS

(cf 6.05/17) The Clerk advised that, in order not to delay the implementation of the 20mph speed limit in Kidmore End village, he had personally paid the account from the County Council, and would seek re-imburement of his outlay later in the meeting.

### 7.06 PLAY AREAS

#### (i) Refurbishment project

(cf 6.06(i)/17) The Clerk advised that the grant of £8,270, towards the project to refurbish the play areas at Gallowstree Common and Kidmore End, had been received from the District Council.

(ii) Kidmore End Play Area

(cf 6.06(iii)/17) In presenting her apologies for absence, the Chairman of the Council advised that she had approached the family occupying Willow House, Tokers Green Lane, Kidmore End about the hinged panel in the fence adjacent to the Kidmore End play area. The family had said that the panel was used when they required access to the garden, but was usually screwed shut.

RESOLVED: That consideration of this matter be deferred to the next meeting.

7.07 ALLOTMENTS

(i) Tenancies

(cf 6.10(ii)/17) The Clerk reported that 3 tenants of the allotments had paid their outstanding rent, while the 4<sup>th</sup> had moved away, and relinquished his tenancy.

(ii) Water supply at Cane End

(cf 8.17/17) The Clerk reported that the agents for Vines Farm had advised the Council's solicitors of a new contact in respect of the legal formalities regarding the easement for the water supply pipe to the allotments at Cane End. The solicitors hoped, as a result, to progress the matter.

7.08 GENERAL DATA PROTECTION REGULATIONS (GDPR)

(cf 6.14/17) RESOLVED: That consideration of the General Data Protection Regulations (GDPR) be again deferred to the next meeting.

7.09 THIRD THAMES BRIDGE

(cf 6.21/17) Reference was made to a meeting, organised by Highmoor Parish Council, for parish councils thought to be opposed to an additional bridge over the River Thames in or near Reading, on 18 January 2017.

RESOLVED: That Mr J A Swift be appointed to attend the meeting organised by Highmoor Parish Council on 18 January 2018, and that his attendance be an approved duty for the purposes of expenses.

7.10 KIDMORE END WELL

(cf 6.25/17) The Clerk reported that the finial cross had been restored on Kidmore End well.

7.11 FINANCE SUB-COMMITTEE

The Council received the minutes of the meeting of the Finance Sub-Committee held on 28 November 2017.

RESOLVED: 1 That the precept for the financial year 2018/19 be set so that the element of the Council Tax, attributable to the Council, for a Band D property, be no more than 2% higher than the figure for the present year.

2 That the following grants be made in the financial year 2017/18:

Sue Ryder Nettlebed Hospice - £300  
Oxfordshire South & Vale Citizens' Advice - £100  
Be Free Young Carers - £200  
Chilterns Conservation Board - £100.

## 7.12 FINANCE

### (i) Balances

The Clerk reported that balances at the bank totalled £22,093.00.

### (ii) Accounts for payment

RESOLVED: That the following accounts, listed in the schedule under Financial Regulation 5.2, be approved for payment:

Mrs O Around the World – Replacement cheque	£174.42
H Thresher – Paint for former telephone kiosks	£99.52
Ms S M Biggs – Expenses in attending meeting	£52.50
R F Penfold – Reimbursement re costs of 20mph speed limit	£4,874.21
The Henley College – Printing Parish Newsletter	£45.00
Sue Ryder Nettlebed Hospice – Grant	£300.00
Oxfordshire South & Vale Citizens' Advice – Grant	£100.00
Be Free Young Carers – Grant	£200.00
Chilterns Conservation Board – Grant	£100.00
Playing Fields Committee – Hire of Pavilion for community education sessions	£92.00
R F Penfold – Salary net of Income Tax	£376.49
HM Revenue & Customs – Income tax deducted	£250.99
R F Penfold – Printing agenda etc	£13.15

## 7.13 ESTIMATES, 2018/19

The Council considered a report (17/18 - 10) of the Responsible Financial Officer, being draft estimates for the financial year 2018/19. The Responsible Financial Officer answered questions about the draft estimates.

RESOLVED: 1 That the base estimates for 2018/19 be adopted, as presented.

2 That budgetary provision be made for the following:

additional works to telephone kiosks	£100
undertake condition survey of Pavilion	£1,500
provide contingency funding for Neighbourhood Development Plan	£10,000
unspecified projects	£2,300

3 That a precept be issued for the sum of £36,940 in 2018/19.

4 That the base estimates and additional provision in resolution 2 above be confirmed as the Council's budget for 2018/19, for the purposes of Financial Regulation 3.2.

## 7.14 CONSULTATION ON PLANNING MATTERS

### (i) Decisions

The Council noted that the applications for

2-storey side extensions with dormers and new rear dormer at Brambles, Kidmore End Road, Chalkhouse Green;  
change of land use from light industrial to residential, demolition of existing workshop and store and erection of 2-storey detached house at The Piggery, Gravel Hill, Caversham;

erection of 3-bedroom bungalow at Fairlea, Horsepond Road, Gallowstree Common  
had been permitted conditionally.

(ii) Action of Plans Sub-Committee

RESOLVED: That the action of the Plans Sub-Committee in respect of the following applications, as set out in the register of action, be approved:

single storey rear extension at Cuckoos, Dysons Wood, Tokers Green;  
extensions to form 2 new bedrooms, family bathroom, bike room, swim and changing room at Idlemede, Chalkhouse Green Road, Kidmore End.

(iii) Applications

The Council considered an application referred to it since the last meeting.

The Council noted an e-mail from Mr & Mrs S Townend of Tanners Lane, Chalkhouse Green expressing, in detail, opposition to the application.

RESOLVED: That no strong views be submitted on the application to add 2 velux windows to north elevation of existing garage, add 2 bay oak casement window to rear elevation of garage, add log store to south elevation at Field View Barn, Tanners Lane, Chalkhouse Green for Mrs S Nelson.

(iv) Certificate of lawful development

(cf 6.13(iii)/17) The Clerk reported that Mr R S Young of Cane End had advised that the previous owner of The Old Farmhouse, Cane End had let the Flat there as a separate dwelling for many years. This information had been passed to the District Council, in connection the latter's consideration of the application for a certificate of lawful development for that use, by Mrs W Shrier.

(v) Planning appeal

(cf 6.13(iv)/17) As a matter of urgency, and following informal discussions with Members, the Chairman of the Council had authorised the sending of a written submission to the Planning Inspectorate, in respect the appeal against the refusal of the District Council to grant planning permission for residential development of up to 245 dwellings on land off Peppard Road, Emmer Green [Parish of Eye & Dunsden]. The submission had largely repeated the observations made by the Council to the District Council in respect of the planning application (see Minute 7.17(iii), December 2016).

In presenting her apologies for absence, the Chairman of the Council had sought authority to countersign, on behalf of the Council, any written submission made to the Planning Inspectorate, in respect of the appeal, by the Campaign Against Gladman in Eye & Dunsden (CAGE).

RESOLVED: 1 That the action of the Chairman of the Council be approved and confirmed.

2 That the Chairman of the Council be authorised to countersign, on behalf of the Council, any written submission made to the Planning Inspectorate, in respect of the above appeal, by the Campaign Against Gladman in Eye & Dunsden.

## 7.15 DECRIMINALISED PARKING ENFORCEMENT

In a letter, the Chairman of Goring-on-Thames Parish Council requested the Council to consider supporting his proposal for the formation of a group to lobby the District Council to call for the decriminalisation of the enforcement of on-street parking restrictions, ie for enforcement to be undertaken by a local authority rather than the Police. Members noted that there were no on-street parking

restrictions in the Parish, and that, therefore, there would be no benefit in joining the lobby group.

#### 7.16 OXFORDSHIRE ASSOCIATION OF LOCAL COUNCILS

The Council noted an update for members published by the Oxfordshire Association of Local Councils in November 2017.

#### 7.17 KIDMORE END CE PRIMARY SCHOOL

(cf 5.16/15) By letter, the Chair of the Admissions Committee of the Governing Body of Kidmore End CE Primary School advised that the body was consulting on proposed changes to their school admission criteria with effect from the beginning of the academic year 2019. The changes were for the removal of the criteria relating to church attendance and clarification of the criterion relating to exceptional medical and social needs.

#### 7.18 DOCTORS' SURGERIES AND FUTURE GP SERVICES

By e-mail, the Oxfordshire Clinical Commissioning Group advised of the consultation about its locality place-based plans for the County. The plans sought to identify the priorities of local areas and outlined ways to make GP services more sustainable and responsive to the needs of patients. Members observed that, given the closure of the consultation on 17 December 2017, the best course would be for Members to respond individually.

#### 7.19 NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

There had been no meeting of the Neighbourhood Development Plan Steering Group since the last meeting of the Council.

However, it was understood that the designated area for Kidmore End Neighbourhood Development Plan had been agreed by officers of the District Council, although official confirmation of this was awaited. In the meantime, the terms and conditions of a grant, of £5,000, from the District Council, towards the cost of preparing the Plan, had been circulated to Members.

**RESOLVED:** That the terms and conditions of the grant from the District Council towards the cost of the Neighbourhood Development Plan be agreed.

#### 7.20 QUESTIONS TO CHAIRMAN

In answer to a question, the Chairman invited Mr H Thresher to update the Council on progress with the installation of fibre cables to provide faster Broadband in the Parish. The installation to the proposed northern cabinet at Tokers Green had been delayed because of difficulties in establishing the route and source of the requisite power supply for the cabinet. Mr Thresher understood, however, that the difficulties had now been resolved.